PLAN ITALIA ONLUS

CONSULTANT for PROPOSAL WRITING

PLAN INTERNATIONAL

Plan is an international organisation centred on child labour in 70 countries, 50 of which are developing countries. Plan prioritize emergencies and humanitarian aid and, focusing on long term sustainable development, Plan participates closely with children and families through several programs, including education, health, economical security, protection and water sanitation. Political advocacy cuts across all our programs. Founded in 2012, Plan Italy supports Plan International all over the world with particular attention to child protection. Furthermore, Plan strives to raise awareness through development education, political influence, the Media and events.

The candidate will work with the Department of International Programs in Plan Italia Onlus, based in Italy.

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<th>Position</th>
<th>CONSULTANT</th>
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<tr>
<td>Department</td>
<td>INTERNATIONAL PROGRAMS</td>
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<tr>
<td>Based in</td>
<td>Italy</td>
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<td>Type of Contract</td>
<td>Collaborazione autonoma (P. IVA)</td>
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<td>Availability</td>
<td>From February 2021 to April 2021</td>
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<td>Salary</td>
<td>To be defined based on the experience</td>
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FUNCTIONS AND RESPONSIBILITIES OF THE POSITION

Role

Writing and developing a full proposal for AICS donor in collaboration with Plan Italia Program Department and Local Offices of Plan International.

Responsibilities

1. To supervise and guide the activities and operational strategies for the proposal preparation;
2. To organize supervise and guide the identification and data gathering in third countries;
3. To coordinate actions with the local teams and Plan International Italy;
4. Direct involvement and coordination of elaborating a full project proposal for the AICS call Promossi 2021, following the existing models (Narrative, budget,...);  
5. Accommodate all the texts, comments and suggestions that Plan International and its co-implementers and associates may have.

The deadline for the submission of the proposal is on 8th of April 2021. The Consultant commits to deliver a full draft in Italian language to Plan Italia, who will timely provide all the relevant institutional, administrative and programmatic information.

The Consultant will maintain the highest professional standards, keep total confidentiality and do everything in its power to make the project proposal convincing, relevant and strategic and meet the formats and priorities of the donor.

The Consultant guarantees confidentiality of all information provided. All the documents produced during the consultant service as well as all the document exchanged by Plan International with the consultant will be Plan International intellectual property.
REQUIREMENTS
- Bachelor’s degree in International Sciences, Social or closely related field,
- At least 5 years’ experience in proposal developing and/or management with NGO,
- Excellent experience of budgeting and budget management,
- Good knowledge of Sahel Region,
- Previous experience in programs funded by AICS or Knowledge of AICS donor,
- Italian mother tongue,
- Fluent in written and spoken French and/or English,
- Excellent communication and negotiation skills, results orientation and intercultural sensitivity,
- Demonstrated ability to work independently,
- Strong organizational and planning skills.

HOW TO APPLY
Candidates can send CV and a Finance Offer to Giulia Bianchini - giulia.bianchini@plan-international.org before 01/02/2021

With the reference: CONSULTANT AICS PROPOSAL